



Metering Systems Analyst

Working for the future of our state.

June 2026

HORIZON
POWER

Position Title	Metering Systems Analyst (S4174H07)		
Division	Technology & Digital Transformation	Business	Technology Shared Services
Leader Title	Advance Metering & IoT Solutions Manager	Location	Bentley
Level	5	Direct reports	No direct reports
Horizon Power's purpose and link to this position	Delivering clean energy solutions for regional growth and vibrant communities with our shared purpose, values and empowering beliefs driving our culture. This role contributes to the Horizon Power Purpose by managing, maintaining and developing metering systems and processes to improve metering services performance and customer experience.		

Position requirements

- Reasonable additional hours
- Responsibilities outlined below are indicative only and do not limit Horizon Power in assigning additional responsibilities within the employee's competency, experience, knowledge, and qualifications

Responsibilities – Our Ways of Being

Systems & operational support	• Responsible for monitoring and maintenance of Metering Data Management Systems (MDMS) and associated processes, including system testing, staff training, and project management to support operational and strategic objectives • Coordinating and updating the knowledge base system • Collaborating with internal teams to resolve issues with the MDMS and ensuring solutions are viable and consistent • Manage and monitor vendors to ensure timely and effective issue resolution and delivery of required improvements • Troubleshooting Metering Services technical and operational system issues relating to the MDMS
Business analysis & support	• Elicit, analyse, validate and document business, organisational and/or operational requirements including strategic analysis and process improvement • Facilitate meetings with external stakeholders using Agile methodologies • Support the delivery of metering data service functions including service orders, validations and fault notes • Support the provision of meter data to market participants according to Code requirements
Stakeholder relationships – Leading purposeful change	• Developing and maintaining strong, effective working relationships with key stakeholders: Internal: All Customer Service Staff, Corporate Comms, Technology Group External: Service providers (Computershare, Gentrack) and external organisations that Horizon Power provide services (e.g. BHP)
Ad hoc requirements	• Completing ad hoc work in a timely manner as and when required

Qualifications

Education	• Tertiary qualifications in Information Technology, or related disciplines are desirable; where not qualified relevant experience and understanding of computers and databases is essential
Experience	• Experience in process mapping as-is and to-be • Experience in requirements gathering, using industry standard techniques • Experience in business use case development • Experience in UAT testing • Experience in delivering or facilitating training

Key skills and abilities	Essential • Strong customer focus with the ability to establish outstanding working relationships with others • Demonstrated commercial focus with ability to identify and capture benefits of change • Ability to work with and interpret SQL databases • Ability to work with different team members in a respectful and inclusive manner • Able to manage small projects • Able to plan and manage with a delivery focus • Understanding of Continuous Improvement and Quality management principles • Ability and desire to initiate action rather than wait for direction • Well-developed analytical skills • Ability to work to deadlines and deliver to service level agreements Desired • Understanding of Agile methodology • Willingness to take ownership of issues and see them through to resolution
Competencies	
Thought	• Makes Decisions: Making good and timely decisions that keep the organisation moving forward • Innovates: Creating new and better ways for the organisation to be successful
Results	• Action Oriented: Taking on new opportunities and tough challenges with a sense of urgency, high energy and enthusiasm • Ensures Accountability: Holding oneself and others accountable for meeting commitments
People	• Collaborates: Building partnerships and working collaboratively with others to meet shared objectives • Communicates Effectively: Developing and delivering multi-mode communications that convey a clear understanding of the unique needs of different audiences
Self	• Self-Development: Actively seeking new ways to grow and be challenged, using both formal and informal development channels • Situational Adaptability: Adapting approach and demeanour in real time to match the shifting demands of different situations